ADOBE PREMIERE PRO CC (QUICK GUIDE)

Source Monitor:
- **Preview** media files
- You can *trim and drag parts to the timeline from here too.

*use Mark In and Mark Out to choose the start and end points

Project Panel:
Holds media files (video, audio, images, etc.) that you will be using in your project.

① *"Import your media to start"*

Add/Import Media Files:
File > Import… (Ctrl + I)
   then select files to import
      - or -
Drag and drop your files into this panel or timeline.

Program Monitor:
Preview your *video sequence* from the **Timeline** section.

★Timeline★
Create and edit your *video sequence* here. Most arranging and editing is done in this section.

② *"Drag media here to create a sequence"*

You can drag files from the source monitor, the project panel, or from a regular file browsing window.

Audio Meter
Shows volume levels

Toolbox
Contains various editing tools

Adding Video, Pictures, Music/Narration, etc. to the Timeline:
See ① and ② from the diagram above.

Multiple Video and Audio Tracks:
By default there are three video tracks (V3, V2, V1) and three audio tracks (A3, A2, A1). When a project is being played, all of the audio tracks are played. If clips in the video tracks are stacked, the uppermost video/image shows during those parts.

How to Cut/Split Video Clips:
 Razor Tool (C): **Cuts/Splits** media in your Timeline.
① Select the Razor Tool (located in the Toolbox)
② Click the Razor Tool on the parts you want to cut.
*Switch back to the ☐ **Selection Tool (V)** when you are done with the Razor Tool.

How to Trim/Extend Video Clips:
① Move your cursor to the front or back of a clip on the timeline until it turns red.
② Click and drag until you are satisfied with the duration or start/end of the clip.

Separating/Unlinking Audio and Video:
Right-click the video clip, select "Unlink"
Alternatively, if you only want the video or audio of a video, you can open the file in the Source Monitor and use these buttons ☐ ┼┼ to **Drag Video Only** or **Drag Audio Only**.

Adding Title/Text:
Press **CTRL+T** to add a title. The size is automatically set to the size of the video. Name your title and push **OK**. A screen for Title Design pops up.
Use the **Text Tool** to type and edit text. You can move the text with the **Selection Tool**. There are many different title styles and properties you can adjust in the Title Design window. When you are done editing the title, **close** the Title window and the Title will appear in the **Project Panel**, where you can then drag it to the **Timeline**.

Adding Effects and Transitions:
In the **Project Panel**, there should be a tab called **Effects**. Find an effect/transition you want to use and drag it onto the **Timeline** between clips, or on the start/end of a clip.

If using transitions, I recommend using Video Transitions > Dissolve > **Cross Dissolve**. (It's called **Fade** in other programs) It's a simple transition that isn't too distracting.

All Done? Export Your Video!
Exporting creates a video file you can watch on video/media players.
(The .prproj file you have been working on is a project file, not a video file.)
Export video:
① File > Export > Media… (Ctrl+ M)
② Select the settings you want to use for your video.
③ Click Export
To save as an .mp4, select **H.264**. There are many presets available to select from.